

**Bilborough College**

# Student Support

## A Guide for Year 12 Parents / Carers



[www.bilborough.ac.uk](http://www.bilborough.ac.uk)

College Way, Bilborough Road, Nottingham, NG8 4DQ. 0115 8515000

## Student Support Team

### Assistant Principals



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### Student Support



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Diane Fletcher  
Senior Tutor overseeing  
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### Senior Tutors



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### Directors of Faculty



David Rennison  
Maths & Science  
david.rennison@bilborough.ac.uk



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Business, Humanities & Social Science  
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David Gore  
Arts & Languages  
dave.gore@bilborough.ac.uk

## Welcome to Bilborough College

We hope that your son / daughter is beginning to settle down to life at Bilborough College and that they are enjoying the challenge of studying at this level. The transition from school to college, and from GCSE to A Level / IB is not an easy one, and we want to do all we can to support your son / daughter in this process.

At Bilborough College we value each student as an individual and want to do all we can to help them achieve their academic potential through high quality teaching and student support. We hope that you find the information in this guide useful in supporting your son / daughter as they embark on their A level / IB Studies.

### How to contact the College

The address, telephone number and email address of the College are given on the front of this booklet. College reception is open from 8.00am to 5.00pm during term time. There is an answer phone for telephone messages received outside these hours.

### Reporting Student Absence

Good attendance is vital for success at this level. However, we appreciate that there may be times when students are unavoidably absent through illness. If this is the case please leave information about your son's / daughter's absence on the **Student Absence Voicemail Number (0115) 9292628 by 10am**. You will need to call in on each day of absence, or give the expected length of absence in the initial phone call, leaving the student's name, tutor group and reason for absence.

### Contacting Personal Tutors

The personal tutor should always be the first port of call if you have any concerns re your son's / daughter's progress. The tutors have busy teaching commitments and it is not always easy to contact them by telephone; we therefore suggest that you initially contact them by email.

The general College email address is: [enquiries@bilborough.ac.uk](mailto:enquiries@bilborough.ac.uk). If you need to contact a specific member of staff, the email address is [firstname.surname@bilborough.ac.uk](mailto:firstname.surname@bilborough.ac.uk) for example, [karen.lowe@bilborough.ac.uk](mailto:karen.lowe@bilborough.ac.uk).

However, if you are unable to contact staff by email please telephone the College. A message will be passed on for staff to phone you back when they are available.

### The College Website

The College website contains useful information about the College. It has a Parents' page which includes copies of any generic correspondence sent home to parents and students, as well as newsletters, invitations to Progress Review evenings etc. The website will also be used to communicate extraordinary events such as College closures due to extreme weather conditions. You can also follow us on Twitter and Facebook for the most up to date information.

## Transport and Parking Information

### Visiting the College

If you have an appointment at the College, you will be able to park in the College car park as there is a limited number of parking spaces reserved for visitors, including disabled parking bays, situated near the main entrance.

### Dropping off and picking up students

We **strongly recommend** that students are dropped off and picked up in the lay-bys on Bilborough Road. College Way is a busy road at the start and end of the day and can easily become congested. We would appreciate you not stopping at the mini roundabout at the College gates to drop students off, as this tends to cause severe disruption to traffic flow, and is likely to cause accidents. If you have to drop off / pick up in the neighbouring estate, we ask that you do so with due consideration for our neighbours, by not parking across driveways etc.

### Student Parking

There is **no** student parking available on site and the College strongly recommends the use of public transport or College buses. Parking in the local area is not recommended and is done at the students' risk. College takes no responsibility for any loss or damage to any vehicle.

### Bus Information

This year the College buses are run by Skills Coaches. We aim to offer a convenient, reliable and friendly service, however, please be aware that factors outside our control, such as traffic conditions, weather and accidents, may occasionally cause delays. In these circumstances we aim to keep students updated by text message.

Copies of the current College bus timetables can be found on our website.

Should you have any issues or concerns regarding any of the College bus services, please contact Maddy Varley.

Details of public service buses can be found on [www.triptimes.co.uk](http://www.triptimes.co.uk) .

# The tutoring system

## Tutoring Teams

The tutor groups are split into 3 tutoring teams. Each team consists of a Senior Tutor and a team of tutors. The Senior Tutor has oversight of the tutors and students within their team.

The number at the start of your son's / daughter's tutor group indicates the tutoring team they are in (e.g. 1JT = Team 1 – Jo Taylor).

## Personal Tutors

The personal tutor should always be the first port of call if you or your son / daughter has any concerns or you need to contact somebody at the College. You can email the tutor at any time; alternatively you can leave a telephone message with reception, and the tutor will phone you back. If the tutor is unavailable you can always contact the appropriate Senior Tutor. The Senior Tutor deals with any persistent issues relating to attendance, commitment, etc. They will also oversee students' University applications (through UCAS) and / or progression into employment and apprenticeships.

## How do tutors support their tutees?

All students have 2 x 60 minute lessons allocated on their timetables for tutoring. One of these sessions is a weekly meeting slot, one is a review slot.

## Weekly Tutor group Sessions

All students must attend the weekly meeting session. These sessions cover a wide range of activities, such as supporting the transition from year 11 through to careers education and advice. Essential paperwork and notices will also be given out at these sessions.

## Formal 1:1 Reviews

We strongly believe that the 1:1 support we provide to students is vital to their success at College. All students will have a formal review with their personal tutor on a termly basis. This time will be spent monitoring academic progress, setting targets and discussing progression plans.

## Supporting Students

Although tutor time is a dedicated two hour slot on the student timetable, we strongly encourage all students to seek out their tutor (either in person, or by email) at any point if they have any issues or concerns. The tutor is very much the professional / critical friend who will support and walk alongside students in the two years they are here with us.

## The Tutoring System Continued

### Reporting Home – Year 12 Students

In December you will receive an **interim progress report** giving you a brief summary of your son's / daughter's progress so far. In late January / February there will be an opportunity to accompany your son / daughter to a **progress review evening**. Invitations to this event will be included with the progress report in December. In July you will receive an **in-depth progress report** which becomes the basis of the college reference for the student.

### Cause for Concern

We expect students at Bilborough to be committed to their studies, maintain a good record of attendance and to complete homework and coursework on time and to an acceptable standard. If any member of the teaching staff has concerns regarding a student's commitment or attendance then they will communicate this concern to **Diane Fletcher** who oversees the 'Cause for Concern' Database. Diane works closely with the tutors, senior tutors and with Karen Lowe (Assistant Principal Guidance and Support) to oversee the tutorial support system and to track students' progress throughout their time at Bilborough.

Teaching and tutorial staff will inform Diane of any concerns they have with regard to a student's commitment. If the concern becomes serious then the student will be added to the Cause for Concern database and initially, the tutor will work with the student to do everything possible to improve the situation. You will be informed by the tutor and receive a formal letter if this happens. If the concerns are not addressed satisfactorily, the senior tutor will become involved and then, if necessary, Diane and Karen. At this stage we will work with the student in a more formal way and if necessary the student will be placed on a student contract to help them to get back on track.

We will endeavour to keep you informed and will usually invite parents into college to join in discussions so that together we can offer the student the best support possible

# The Curriculum

## AS and A Levels

Students will have enrolled on four AS subjects. In the second year most students will continue into year 13 with three of these subjects at A Level, plus a fourth option. This year these options included General Studies, Latin GCSE, Extended Project and Critical Thinking.

An AS is half of an A Level qualification. Most AS courses consist of two modules, the exceptions being maths, biology, chemistry and physics which all consist of 3 modules. The A2 course adds the final two modules (three modules for maths and science) to make up a full A Level. Grade A-E at both AS and A Level are all pass grades.

The individual marks (known as UMS scores) allocated for each module are added together and the cumulative marks give the overall AS / A level grade. Students taking subjects with 2 modules need to score 160 out of a possible total of 200 to gain a grade A; 140-159 to gain a grade B etc. In maths / sciences students need to score 240 out of 300 to gain a grade A.

Some subjects will be examined in one module in January and all will have final assessments in May and June. Parents will need to check with their son / daughter as to how their various subjects are to be assessed.

## Progression from AS to A2

In order to progress from AS to A2, students normally have to fulfil the following conditions:

- They must have passed at least 3 AS subjects, at least grades D, D, E. However we would prefer students to achieve their target minimum grades in order to continue with subjects at A2
- They should have attended lessons in the subjects they hope to continue to A2 in the period between the AS exams and the end of the summer term
- They must pass a subject at AS before they can progress onto A2 in that subject
- Students must prove themselves to be serious and committed in their AS year

Please note we are **unable** to offer students a repeat of the AS year. If students do not achieve the necessary grades to continue into year 13 they will have to seek alternative provision elsewhere.

## **The Curriculum Continued**

### **Target Minimum Grades**

The College uses average GCSE scores to provide students with a minimum target grade that they should be aiming for at AS and A2. This system is used by many schools and colleges and has been proven to be a reliable and effective way of providing initial targets for students. Average GCSE scores are arrived at by calculating the total GCSE score for a student and then dividing by the total number of full GCSEs undertaken (A\*=8, A=7 B=6.....G=1) This will give an average GCSE score possibly ranging between 4.5 - 8.00. This is used to produce a minimum target grade for the student. Target grades are not a limit to students' potential and we would encourage students to do all they can to exceed their target grades, many students do.

### **International Baccalaureate Diploma Programme**

Within this programme most students will have enrolled on 3 Higher Level courses and 3 Standard Level courses. These courses will be followed for two years and examined in May of Year 13. There will also be an internal assessment / coursework component for every subject which represents on average 25% of the total marks for the subject. Each subject is marked out of 7 points with 7 being the highest score. There are also 3 points available for the core which consists of Theory of Knowledge (TOK), Extended Essay and Creativity, Action and Service (CAS).

The maximum score available on the IB is 45 points. To be awarded a diploma a student must score at least 24 points in total. Students who score less than 24 will be awarded certificates in the subjects where they have achieved a pass grade but not receive the full diploma.

IB students will sit mock examinations at the end of Year 12 to monitor the progress made in the first year. At the start of year 12 students will also be given Target Minimum Grades based on average GCSE Scores (see above)

### **Enrichment opportunities**

The enrichment programme offers a wide range of activities for students. Activities range from sporting activities, writing for the College magazine and taking part in theatre / music productions to juggling. We strongly recommend students make the most of what is on offer.

# Supporting Learning

## College Assessment Policy

Homework is set on a regular basis to help students find the level they are working at and for teaching staff to suggest ways in which students can improve. It is expected that your son / daughter will complete the assignments on time and to the best possible standard. It is an acknowledged fact that those who complete all homework to a good standard gain better exam grades than those who do not.

Students are expected to complete at least two formal homework tasks for each teacher every half-term. Subject teachers track homework progress very carefully and systematically follow up non-completion. Continued failure to do homework may result in a student being required to pay for their own exam entries and ultimately losing the right to return to study for the A2 course. We are serious about homework; we expect students to be serious too. We trust you will support us in reinforcing this policy.

## College Coursework Policy

Coursework is an integral part of AS and A2 assessment. All coursework must be handed in by the pre-arranged College deadlines and these are **non-negotiable**. If students are ill on the deadline date they need to inform the College immediately and obtain a doctor's certificate. Occasionally there are very exceptional circumstances which could justify an extension to the deadline date.

Students should seek advice from subject staff should they wish an application to be considered. This extension needs to be applied for at least 10 days in advance and should be supported by parents. (Draft Coursework dates can be found on the College website).

## Subject Support / Drop In

All subject departments offer subject "Drop In" sessions in addition to normal timetabled lessons. The availability of these sessions is made known to all students through individual subject departments and we strongly recommend that students make good use of this support. We also recommend that students use subject support to enable them to achieve their potential in assessed homework.

Some students will be allocated a time to attend subject support, for example if they are currently working well below their minimum target grade or achieved below what was expected at AS Level.

## **Supporting Learning Continued**

### **Staff Absence**

When teaching staff are absent, the College makes every effort to ensure that students have work set for them to do. We do not use agencies to cover short term absence due to the specialist expertise needed for AS / A2 and IB work. We find it more effective to rely on our own staff and the ability of students to work independently.

When staff are out of College for a planned absence, on a training course or a College related visit, work is set in advance. If students mention "cancelled lessons" this will not mean they have no work to do, as we expect students to work independently. In cases when an extended period of staff absence for illness occurs, the College makes formal arrangements with set procedures.

### **Internet and email**

Each time students log on to a computer, they are asked to accept the College rules for the use of our computer systems. We appreciate that the internet is a valuable educational resource and the College is committed to developing students' familiarity with information technology and to help them to develop expertise in key skills. Parents may be concerned about some of the material that might be accessed, but access to the internet is closely scrutinised and the rules make it clear how seriously the College would regard attempts to access unacceptable material. Students also have an email account at College and are encouraged to use this as a method of communication with staff.

### **Moodle**

This is our Virtual Learning Environment which can be accessed from all PCs in College and home via the College website. Moodle contains all course materials including course outlines, materials form lessons, past papers and extension materials. Students should access Moodle regularly as part of their learning programme. Some subjects have discussion forums and some homework can be submitted online. Subject areas on Moodle usually contain useful links to other learning websites. Why not get your son / daughter to show you their Moodle pages?

### **Subject Progress Reviews**

Students will be required to evaluate their own progress in all their subject areas on a termly basis. Staff regularly monitor student performance and will hold progress reviews with students particularly if it appears that they are underperforming / struggling. In the spring term there will be a review evening when you will be invited to accompany your son / daughter to discuss their progress in individual subjects

## Supporting Learning Continued

### Mock Assessment Fortnight

The transition from GCSE to AS Level is particularly hard for many students. To prepare them fully for the rigour of an AS Level exam we hold a Mock Assessment Fortnight in December, when all subjects will give their students a formal assessment.

This is essential for the subjects that have a January modular exam and we hope that mock papers will be returned in time for the student to devise an effective revision plan for the Christmas holidays. Not all subjects have January modular exams, but we believe it is important to gauge the students' ability in a formal setting.

### Independent Study

It is the College's expectation that all students spend approximately 4 hours per week completing homework and independent study for **each** of their AS subjects. Students will not succeed at this level unless they are prepared to do this. Some of this work will need to be completed at home but most students have at least 8 hours of non contact time during the week. We expect them to make good use of this time and the facilities within College to ensure they reach their potential.

The LIC is open from 8.30am – 4.30pm Monday to Friday and we strongly advise students to make good use of the facility and the many resources available.

There is also a study room where students can work under supervision when not in lessons. Sometimes a teacher will specifically timetable students to attend certain sessions.

This is intended to help support the students in developing good independent study habits. Students can also drop in and use the facilities at anytime when they want a place of peace and quiet to focus on homework or independent study.

We are currently piloting an After Hours Study Room on Tuesdays and Thursdays. Students can use the facilities in the Study Room up to 5.30pm. Students will have to make their own travel arrangements for getting home afterwards.

## **Working with Parents**

The College expects that students will accept responsibility for their own learning and academic progress. Nevertheless, there is a continuing role for parents to play in that progress and the College will liaise with parents at all times, taking into account the needs and wishes of individual students.

### **The College Provision**

You can expect the College to provide:

- A parents' / carers' information booklet explaining how the College functions
- A personal link with the College via your son's / daughter's Tutor
- An invitation to accompany your son / daughter to their annual Progress Review Evening
- Contact from the personal tutor should the College become concerned about your son's / daughter's attendance or progress
- An appointment with the tutor if either you or we need to discuss an aspect of your sons / daughter's progress
- Copies of the College's complaints procedure, on request.

### **Your contribution**

- To be aware of the contents of the Parents' / Carers' Handbook and other College documents
- To inform us if you become concerned about any aspect of your son's / daughter's progress
- To inform us of any changes in personal circumstances, for example change of address, telephone number or domestic situation
- To contact us concerning absences of your son / daughter from the College
- To avoid taking holidays in term time, or to request leave of absence in writing to the Principal as far in advance as possible if such arrangements are unavoidable

### **Parent / Carer Voice**

It is important that you have the opportunity to give us your views on all aspects of College life and that those views should have an appropriate response. There are several ways that your views can be heard:

- Directly to appropriate staff
- By responding to any questionnaire which may be sent to you or which you may be asked to complete

We hope that your son or daughter will be happy and successful at College and that you will also be satisfied with our support systems. We are happy to listen carefully to any concerns or complaints which you may have about the College. If you should be dissatisfied, an informal approach to the Tutor or to one of the Directors of Faculty or Assistant Principals may help to resolve the matter. You may also write directly to the Deputy Principal or Principal.

## Other Support for Students

### Additional Learning Support

**Louise Kitchin** is the Curriculum Manager for Additional Support.

Louise and her team offer support to students who might have any particular needs ranging from health conditions, dyslexia, Asperger's Syndrome, literacy and numeracy difficulties. They are also able to offer support with issues such as organisational skills and managing workload. All reasonable adjustments to provision will be made to ensure that students with additional support needs are not disadvantaged. If the College is already aware of such needs we will have discussed resources and support appropriate to the individual circumstances with the student, parent / carers and / or people who have previously provided support. Further information can be obtained from Louise on 8515000 extension 2037.

### Health and Welfare Issues

**Maddy Varley and Helen Smedley** are our Student Support Services Administrator and Assistant.

They have lots of useful information on health and welfare issues. Please contact them on 0115 8515000 ext 2016 or 2208 with any queries

### First Aiders

If students feel unwell during a College day they should report to the main reception. There are medical rooms and a number of College staff who are qualified First Aiders and work to a weekly rota. The College does not employ a nurse and First Aiders are unable to dispense painkillers.

Students must not go home when feeling unwell without first seeing a member of staff and obtaining a "sick" mark for the attendance register.

### Bursary Fund

A limited amount of funding is available to assist those students that are in exceptional financial difficulty which may prevent them from continuing in education. Please contact Student Support if you feel you may require assistance by calling 0115 8515000 extension 2016 or 2208.

### Student Counselling Service

The College has a team of College Counsellors. This is a confidential service and students have details on how to arrange an appointment in their College planners.

## **Exams**

Few people actually look forward to examinations but they are a pivotal part of College life. It is essential that students are aware of all examination arrangements relating to their course.

The College provides students with all the necessary information but ultimately students must take responsibility for making sure that they are entered for the right examinations, that they turn up in the right place at the right time and that they abide by the rules and regulations associated with each examination.

### **Entry for Exams**

The College pay for entries but if a student's attendance falls below 90% College reserves the right to withdraw the student from exams and / or charge for entries.

The College does not automatically make any resit entries; students wishing to enter for resit exams must inform the College and students must pay for resits. Students are required to check provisional statements of entry printed by the College and those issued by the Awarding Bodies, and have the responsibility to inform the College of any errors or omissions.

Cheating in any examination, internal or external, or in assessed coursework is regarded by the College as a serious matter. Cheating may result in disqualification by the awarding body concerned. The term "cheating" covers a wide range of breaches of the regulations, including possession of mobile phones, notes in an examination and plagiarism in coursework.

The Rules and Regulations governing a particular examination are always made clear to candidates and must be strictly adhered to.

The College's Examination Officer, Rachel Crofts and Examinations Assistant, Christine Baker, can be contacted on 0115 8515000 extensions 2044 and 2034.

## **Careers and Progression**

### **Careers Team**

Careers information can be found in the Library and Information Centre and the Student Support Services area within the College. There is also a dedicated section on the College intranet signposting the most current information. Students can book individual careers appointments with our Careers and Connexions Advisors or attend drop in sessions during lunchtimes. Events, talks and fairs are organised throughout the year covering University choices, Apprenticeships and employment options. Personal tutors will also work closely with individual students on career and progression planning.

The Parents' section on the College Website contains a wealth of information designed to help you support your son / daughter. This ranges from information on how to apply for university and writing personal statements to information on jobs and apprenticeships.

## **Student Behaviour**

### **What we expect from our students**

In order to maximise their chance of success we expect the following from our students;

- full attendance
- punctuality to lessons
- good use of private study time
- Completion of all homework / independent work. We recommend students spend 3-5 hours per subject per week on this.
- meeting all deadlines
- not to spend more than 12 hours per week on a part time job

### **Rules and Guidelines**

Students who attend College do so voluntarily. Having opted to continue in education they must accept responsibility for their own actions and progress. A signed Learning Agreement commits students to the standards of behaviour set out in the Student Charter and Student Planner. Our aim is to be a friendly learning community. Students and staff are expected at all times to treat everyone with respect and courtesy.

### **Health and Safety**

Students are required to exercise personal responsibility for the safety of themselves and others. They must take particular care and be aware of the safety issues concerning balconies.

## **Student Behaviour Continued**

### **ID Cards**

Students must carry their ID at all times. Students must show the card to any member of staff if requested. If the card is lost or stolen then a replacement card must be purchased. The present cost for a replacement card is £2.50.

### **Smoking, Drugs and Alcohol**

Students must not have in their possession, or consume, alcohol or drugs on the College site, or enter the College having consumed alcohol or drugs. Immediate suspension and disciplinary action will follow if this occurs. This excludes students who need to carry or consume prescription drugs for medical reasons. Elaine Kazimierczuk in Additional Support needs to be aware of any students in this category.

The College strongly discourages smoking. However there are designated outside smoking areas and any student who smokes must use these areas.

### **College property**

Students are expected to treat all College property with respect and will be asked to make good, or pay for making good, wilful or careless damage. All litter should be placed in the bins provided. If all students act in a responsible manner, the College remains a clean, tidy and healthy community for all.

All books, equipment and other materials issued to students on loan become the responsibility of the student, who is expected to return them in good condition. Loss or damage, other than wear and tear, will be charged for at the actual cost of repair or replacement.

## **Safeguarding**

“Bilborough College is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects its staff and those associated with the College to share this commitment”. (Bilborough College Safeguarding Policy 2011)

Child protection is the responsibility of all College staff. The College will therefore;

- aim to safeguard all College learners
- aim to establish and maintain an environment where students feel secure, are encouraged to talk, express views and are listened to.

The College takes its duty of safeguarding very seriously. The College does its utmost to actively promote safeguarding. The College will not tolerate bullying or harassment of any kind; all concerns about any aspect of safeguarding should be referred directly to the nominated Safeguarding Officer.

Copies of the College safeguarding policy and its procedures can be found on the College web site

The named person to contact with regard to safeguarding is Karen Lowe (Assistant Principal Guidance and Support).

## **Equality and Diversity**

At Bilborough we value every individual that forms part of our College community. We aim to create an environment in which people treat each other with mutual respect regardless of age, disability, race, colour, ethnicity, nationality, religion or belief, gender or sexual orientation. As a College we are committed to eliminating discrimination and encouraging diversity amongst our workforce and our students.

## General Information

### Student Planner

Every student receives a Student Planner at the beginning of the academic year. Students are advised to use this for recording details of assignments set and date when these are due and for recording their progress and noting advice given at subject reviews. Why not get your son / daughter to show you their student planner in particular the information on pages 2 – 42.

### College Hours / Timetable

Lessons take place from 8.50am to 4.10pm. The College Refectory opens at 8.30am. College facilities are only open to students when staff are available to supervise. Sports activities and performance rehearsals regularly take place after College hours. Students are strongly encouraged to use College facilities during study blocks.

### Fees and Expenses – ( not from International Students )

Essential text books and materials are provided free of charge, unless they are kept by the student after the course or annotated for use throughout. Students are expected to pay towards the cost of field trips and visits, although the charges for these are kept to a minimum. Examination fees are normally paid by the College. However if attendance falls below 95% then the College reserves the right to withdraw or charge the student. Any resit examinations must be paid for by the student.

### Mobiles phones and MP3 Players

Students who bring such items into College do so at their own risk. They must be switched off in all lessons, in study facilities and on College visits, unless students have been given specific permission to use them. In other parts of the College, i.e. the Student Lounge, they may be used in a manner that does not cause annoyance to others. They must not be taken into any examinations.

### Insurance

The College Corporation will not accept liability for loss or damage to private property or personal belongings whilst on College premises other than that which arises through the negligence of the College or its employees. Students should make their own provision for all their property for example by “all risks” insurance. In particular, bicycles should be insured as well as padlocked.

### Student Executive

The College is affiliated to the National Union of Students. Every year the Student body elect an executive committee which organises a number of social events for students. Any parties organised by the Student Executive are **student affairs and not Bilborough College events**. We would like parents / carers' to be aware of this as College staff do not attend or supervise these events. If your son / daughter mentions Bilborough College parties you know this means “Student Executive” parties!

## Timetable for 2011/12

MONDAY	D					08:50
TUESDAY	G					09:50
WEDNESDAY	C					09:55
THURSDAY	E					10:55
FRIDAY	A					11:15
Travel Time						
MONDAY	D					12:15
TUESDAY	G					12:20
WEDNESDAY	C					13:20
THURSDAY	E					14:05
FRIDAY	A					15:05
Travel Time						
MONDAY	D					15:10
TUESDAY	G					16:10
WEDNESDAY	C					
THURSDAY	E					
FRIDAY	A					
Travel Time						
MONDAY	D					
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WEDNESDAY	C					
THURSDAY	E					
FRIDAY	A					

# Bilborough College

# 2011-2012

Academic Year Calendar

## Bilborough College

College Way  
Bilborough  
Nottingham  
NG8 4DQ



[www.bilborough.ac.uk](http://www.bilborough.ac.uk)

### Useful Dates & Information

**Tutors Name:**

**Senior Tutors Name:**

**College Contact Details:**

**Absence Line:** 0115 9292628

absence to be notified by 10am

**College Main line** 0115 8515000

**College Hours** 8.50am - 4.10pm

**College email:** [enquiries@bilborough.ac.uk](mailto:enquiries@bilborough.ac.uk)

**Useful Dates:**

Shaded = College Holidays

AS Assessment Weeks =  
weeks commencing 5th & 12th Dec

Interim Profiles sent home week  
commencing 19th December

Parents Progress Review Evenings:

26th & 31st January & 6th February

AS Exam Leave starts 14th May

Start of A2 Course 11th June

July 11						
Su	M	Tu	W	Th	F	Sa
					1	2
	3	4	5	6	7	8
	9	10	11	12	13	14
	15	16	17	18	19	20
	21	22	23	24	25	26
	27	28	29	30	31	

September 11						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 11						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 11						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 11						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 12						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 12						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

March 12						
Su	M	Tu	W	Th	F	Sa
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 12						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 12						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 12						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 12						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 12						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	