

Bilborough College

STANDARDS COMMITTEE TERMS OF REFERENCE

ROLE

- To act as “critical friend” to promote students’ learning experiences and student achievement at the College.
- Provide Corporation with an annual report on quality assurance and advise Corporation about student recruitment, attendance, retention and achievement.
- Review academic standards and benchmarking and act as the review group for the Self-Assessment Report.
- To receive reports as part of the Quality Audit Programme

ACCOUNTABILITY

- Recommendations on the educational character and mission of the institution and the oversight of its activities
- Review the recruitment, retention and achievement of students
- Review the academic standards of the college and make recommendations on the annual Self Assessment Reports
- Receive and respond to reports from Ofsted and other inspection bodies

MEMBERSHIP

The committee will comprise members appointed by the Corporation as follows:

Chair of Committee
At least 3 Members of the Corporation, other than staff and student members
1 teaching staff governor
1 parent governor
2 student governors
Principal
Vice-Principal (Curriculum & Quality)
Up to 2 non-governor members with expertise relevant to the Committees’ duties

The quorum for the meeting shall be 4 members of the committee, including at least 2 members of the Corporation, other than the Principal, staff and student members.

The meetings will be clerked by the Clerk to the Corporation

DUTIES

- To advise the Corporation on the outcome of reports from external “educational auditors” on teaching and learning;
- To monitor the outcomes of the College’s quality assurance system regarding students’ learning experiences including satisfaction surveys;
- To consider reports from College Divisions on curriculum development, quality assurance and student achievement;
- To promote and monitor academic standards against relevant benchmarks;

- To advise the Corporation about student recruitment, attendance, retention and achievement;
- To act as the Corporation's review group for the self-assessment report;
- To oversee the preparation and monitor the implementation of post-inspection action plans;
- To make recommendations to the Corporation regarding the College Charter, Student Union Constitution, Student Discipline Procedure, Student Grievance Procedure and Student Complaints Procedure;
- To make recommendations to the Corporation regarding the College Strategic Plan and to monitor progress on its achievements.
- To promote Equality & Diversity in relation to students and potential students at the college.

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